

Osaka Friday 22nd March 2019 | Tokyo Sunday 24th March 2019

## SI-UK Spring 2019 Fairs Handbook

### Dedicated Fair Website

Please post the UK University Fair website URL, dates/times and contact details below on your university website, and distribute to Japanese enquirers, to help encourage students to book appointments at your booth. Students can register for the fairs on the dedicated SI-UK Fair website.

Fair Website: <http://unifair.ukeducation.jp/>  
Tokyo E-mail: [tokyo@ukeducation.jp](mailto:tokyo@ukeducation.jp)  
Osaka E-mail: [osaka@ukeducation.jp](mailto:osaka@ukeducation.jp)

### Osaka Fair

- Date/time:** 22<sup>nd</sup> March 2019 (Fri) 16:30 - 20:30  
*Please arrive at the venue by 15:30 for preparation*
- Venue :** AP Osaka Yodoyabashi  
3F Keihan Yodoyabashi Building, 3-2-25 Kitahama, Chuo-ku, Osaka 541-0041 Japan
- Access:** Yodoyabashi Station (Midosuji Subway Line) North Exit, 3 minutes walk  
Yodoyabashi Station (Keihan Main Line) Central Exit, 2 minutes walk  
Kitahama Station (Sakaisuji Subway Line) North Exit, 5 minutes walk  
Kitahama Station (Keihan Main Line) Central Exit, 5 minutes walk
- Map:** <https://www.tc-forum.co.jp/kansai-area/ap-osakayodoyabashi/oy-base/>

### Tokyo Fair

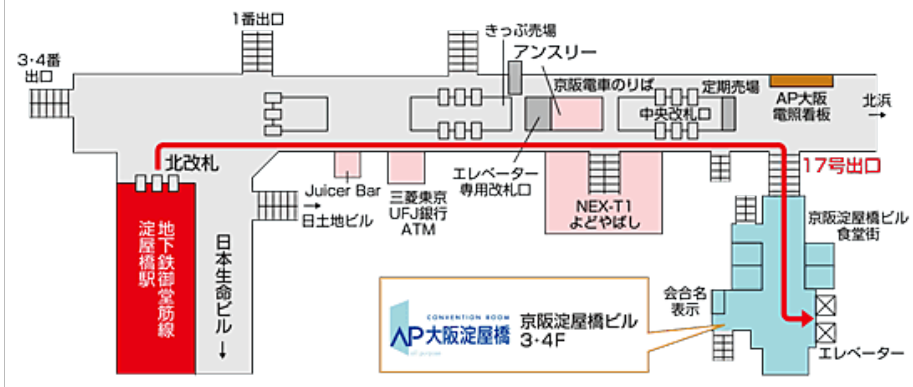
- Date/time:** 24<sup>th</sup> March 2019 (Sun) 12:00 - 17:00  
*Please arrive at the venue by 11:00 for preparation*
- Venue :** Shinjuku NS Building (30th floor Sky Conference)  
2-4-1 Nishi-Shinjuku, Shinjuku-ku, Tokyo 163-0813 Japan
- Access:** Shinjuku Station South or West Exit - JR Line, Odakyu Line, Keio Line - 7 minutes walk  
Shinjuku Station Shintoshin Exit - Shinjuku Line, Keio Shinsen Line - 8 minutes walk  
Tochomae Station A3 Exit - Oedo Line - 3 minutes walk
- Map:** <http://www.shinjuku-ns.co.jp/about/access.php>

## Osaka Fair Directions

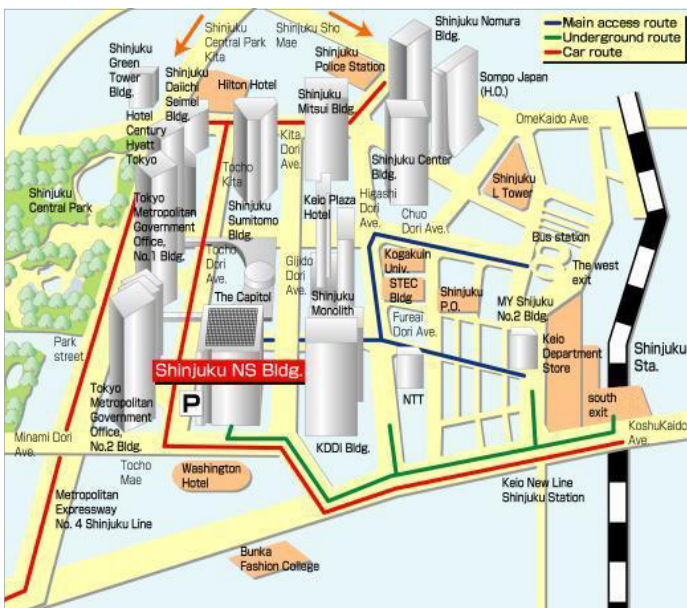


There are 2 stations close to the venue, Yodoyabashi Station and Kitahama Station. The building is directly connected to the Yodoyabashi Station North Exit (Midosuji Subway Line). On the ground floor of the building, you can see a restaurant called "Matsuya" with yellow / orange signs!

### 地下連絡通路のご案内



## Tokyo Fair Directions



Being in Shinjuku there are a number of ways to get to the venue. The easiest way will be to walk from the main Shinjuku South or West Exit (7 minutes), or simply walk from your hotel. Other access options are on page 1.

## Other Fair Information

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### Brochures

For freight delivery, we recommend you use DHL to send the boxes to SI-UK Tokyo and/or Osaka offices depending on the fair(s) you will be attending.

Another option is to use DJG Exhibition Freight Services. Please contact DJG at [info@djgefsl.co.uk](mailto:info@djgefsl.co.uk) or 020 8646 4200 if you have not yet received freight instructions.

Please note that we are only able to store a small number of prospectuses at our offices. The number of prospectuses required will vary between universities but usually 30 PG and 15 UG prospectuses per fair are sufficient. Please only send what you need.

If you are sending us brochures for the British Council exhibition, please clearly label the box.

### Inside the Venue

Feel free to enter the venue up to one hour before the start of the fair. Tables are numbered and you will be given a floor plan on arrival to help you locate your stand.

The main exhibition space is a hired conference facility and putting posters on the walls is prohibited. There will be space behind your table for a free-standing banner. Wifi will be available on the day.

### Student Interviews

On arrival you will receive a list of pre-registered students. You will also receive walk-in enquiries but we ask that you give priority to students on your list should a queue start to form. There will be SI-UK counsellors and interpreters on hand at both venues so feel free to request their help if you have any difficulties communicating with a student.

## Contact Details

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For email enquiries before the fairs, contact:

**Miki Takahashi, Marketing, Events & University Partnerships**, [marketing@ukeducation.jp](mailto:marketing@ukeducation.jp)  
or [miki@ukeducation.jp](mailto:miki@ukeducation.jp)

Akie Koyama (Tokyo), Director of Business Development, [akie@ukeducation.jp](mailto:akie@ukeducation.jp)

Yoshiyuki Suzuki (Osaka), Osaka Office Manager, [yoshiyuki@ukeducation.jp](mailto:yoshiyuki@ukeducation.jp)

Should you have any problems finding the venues, English-speaking assistance is available throughout the day at the SI-UK Tokyo office on **+81 (0)3-5272-9143**.

As always, we thank you for coming all this way to meet students and look forward to another round of highly successful recruitment events!

### Between Osaka and Tokyo

The Shinkansen (bullet train) is the fastest and most convenient way to travel between Osaka and Tokyo. The fastest Shinkansen is the Nozomi Super Express which completes the journey in around 2.5 hours. There are about 4 departures per hour, with more at peak times.

If you have bought a JR pass in the UK, it is NOT valid on the Nozomi Super Express. You should instead take the Hikari Shinkansen. The Hikari is the second fastest Shinkansen between Osaka and Tokyo. It takes about 3 hours and there are about 2 trains per hour.

Hyperdia provides an online journey planner in English for the Shinkansen and local journeys. <http://www.hyperdia.com>.

### Local Travel

Bilingual transport maps for Tokyo and Osaka should be available at your hotel, and can also be accessed online.

Tokyo Overground lines (JR Lines) map

[http://www.jreast.co.jp/e/info/map\\_a4ol.pdf](http://www.jreast.co.jp/e/info/map_a4ol.pdf)

Tokyo Subway (underground) route map

[http://www.tokyometro.jp/en/subwaymap/pdf/routemap\\_en.pdf](http://www.tokyometro.jp/en/subwaymap/pdf/routemap_en.pdf)

Osaka subway and overground route map

<https://www.osaka-info.jp/en/area/map/railway.pdf>

### Travel Advice

If you have any questions about transport or travelling in Japan, please contact **Miki Takahashi** at [marketing@ukeducation.jp](mailto:marketing@ukeducation.jp) or [miki@ukeducation.jp](mailto:miki@ukeducation.jp)

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**SI-UK Marketing Team**

SI-UK Tokyo, 3F Takagi Building,  
2-15-14 Kamiosaki, Shinagawa-ku,  
Tokyo 141-0021, Japan

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**[www.ukeducation.jp](http://www.ukeducation.jp)**

Tel: +81 (0)3-5272-9143  
Fax: +81 (0)3-5272-9146  
Email: [marketing@ukeducation.jp](mailto:marketing@ukeducation.jp)